

COUNTY OF YORK

MEMORANDUM

DATE: February 29, 2002 (BOS Mtg. 3/19/02)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Bruton and Tabb Fire Station Renovations – An Invitation for Bids (IFB) was issued and advertised for completion of interior renovations, to include interior demolition, interior finishes, electrical power distribution and lighting, plumbing and mechanical HVAC systems, vehicle bay exhaust systems, and dividers in the bunk areas at the Bruton and Tabb Fire Stations. Six (6) bids were received in response to the solicitation with the lowest responsive and responsible bidder being Sun Bay Contracting (Virginia Beach) in the amount of \$236,600. Sufficient funds are available in the CIP to complete this project.

Marlbank Farms Area Sanitary Sewer Project - A Request for Proposals (RFP) was prepared and advertised for engineering design services for the Marlbank Farms Area Sanitary Sewer Project. In January, 2002, the York County Board of Supervisors approved the Environmental and Development Services Utilities Division Strategic Capital Plan ("USCP"), a comprehensive strategic plan for the extension of water, sewer, and stormwater facilities to those portions of the County currently not served by public utilities. The Marlbank Farms Area Sanitary Sewer Project involves the study, evaluation, design, and associated professional services for the design of a sanitary sewer collection system to provide sewer service to approximately 241 residential lots plus a neighborhood recreation facility. Eighteen firms submitted proposals in response to the RFP. Three (3) firms were interviewed and ranked by the evaluation committee. Negotiations were conducted with the firm ranked number one, and a contract, in the amount of \$375,000, was agreed to with URS, Inc. Sufficient funds are available in the CIP to complete this project.

Seaford Vacuum Station Modifications – An Invitation for Bids (IFB) was issued and advertised for the installation of a new vacuum pump and vacuum system to connect to an existing vacuum system, exhaust piping, and drain line. Four (4) bids were received in response to the solicitation with the lowest responsive and responsible bidder being TMC Repairs, Inc., (Norfolk) in the amount of \$32,450. Sufficient funds are available in the

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CIP to complete this project.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend that they be approved through the adoption of Proposed Resolution R02-57.

Sawyer/3681

Attachment

- Proposed Resolution R02-57